**INTERVIEW SCORECARD**

**Candidate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Interviewer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Company Questions** | **Comments** | **Score**  **(1-5)** |
| Why do you want to work for our company? |  |  |
| If you had to describe our company to a friend, how would describe us? |  |  |
| What is our company’s mission? |  |  |
| Do you know our company values? If so, which ones do you align with? |  |  |
| **Skills Questions** | **Comments** | **Score**  **(1-5)** |
| Tell me about the most recent position. What were your responsibilities? |  |  |
| What results/accomplishments did you receive at your previous position? |  |  |
| What is your experience working in our industry? |  |  |
| Explain the concept of \_\_\_\_\_\_\_\_\_\_. |  |  |
| Have you ever worked with \_\_\_\_\_\_\_\_\_? |  |  |

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| **Behavioral Questions** | **Comments** | **Score**  **(1-5)** |
| Give me an example of a time you faced a conflict while working on a team. How did you handle that? |  |  |
| Tell me about a time you failed. How did you deal with the situation? |  |  |
| Tell me about a time you set a goal for yourself. How did you go about ensuring that you would meet your objective? |  |  |
| Tell me about a time you were under a lot of pressure. What was going on, and how did you get through it? |  |  |
| **Situational Questions** | **Comments** | **Score**  **(1-5)** |
| How would you deal with a customer that isn’t satisfied? |  |  |
| How would you approach learning a new skill? |  |  |
| What would you do if a co-worker disagreed with you? |  |  |
| What would you do if someone took credit for the work you did? |  |  |
| **SCORE** |  |  |